

Priority 7 - Improve the quality of health outcomes in Education, Health and Care plans

| Key actions to address the area of development | Success measures | How will we deliver on this? Individual milestones | Date to be completed by | Owner of the action | Progress Update | Rag |
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| 7.1 Develop a task and finish group for EHC plans | 100% of new EHCPs will meet the required standards that have been locally agreed | 1. Ensure appropriate representation including CCG, providers, LA, CYP, parents and carers and families, SENCO | Completed | Chair P. Hayes-Bowers/ Deputy Chair C.Fines | Representation agreed, TOR agreed and bi-weekly meetings set up | |
| | | 2. Develop terms of reference with roles, responsibilities and accountability | Completed | EHCP T&F group | Chair P. Hayes-Bowers/ Deputy Chair C.Fines. | |
| | | 3. Define and agree performance metrics/success measures for individual actions | 3m | EHCP T&F group | Work in progress for new EHCP process, training package and ongoing quality assurance | |
| 7.2 Review current EHCP processes and pathways with health and social care, to ensure EHCPs are co-produced with children and young people and are owned by all | New process implemented | 1. New process set up by PCFT to ensure school nursing and therapy input into all new plans, with a system of reminders to be implemented for those coming up to review | Completed | EHCP T&F group | New process completed for notifying school nurse of all assessments, process for CCNT, health visitors, and therapies is in progress. Process is being monitored through EHCP task and finish group | |
| | New whole system process developed following mapping event | 2. Whole system workshop to process map current pathways and processes and determine where improvements or changes are required | Completed | EHCP T&F group | Event delivered on the 10th September with over 50 attendees. SWOT analysis completed of the current process, outcomes fed into the EHCP task and finish group | |
| | Schools will feedback that the process is improving and any learning fed into a continuous improvement program | 3. Ensure schools are fully involved in the improvement process and their feedback sought to inform progress and effectiveness of the improvement programme | 6m | EHCP T&F group | School representatives attended the EHCP process event which ensured their experience has been fed into the quality improvement plans-Andy to be the link into the schools going forward for further communication | |
| | By April 2020 a pathway audit and scrutiny will demonstrate pathway change. A monthly audit of 12 cases (3 pre, 3 primary, 3 secondary and 3 post 16y) will be carried out | 4. Roll out of new pathway and processes across the system | 12m | EHCP T&F group | QA process described. Priority groups identified: LAC, transition, new plans and annual reviews. Plans are in place and process to start is imminent and is being developed by the EHCP sub group | |
| 7.3 Identification of training needs for all system HCP's to assess current level of knowledge and understanding | Identification of training needs and appropriate packages produced | 1. PCFT/PAHT to complete a combined training needs analysis | 3m | EHCP T&F group | Kay France identified to lead a sub group to identify training needs | |
| | 90% of identified cohort to have completed training at agreed review point | 2. Identify appropriate training programme needed, scope out who can deliver this, structure of sessions, frequency and develop a high quality training plan | 3m | EHCP T&F group | We are looking at co-produced training packages / all stakeholders being involved in the selection of the training packages | |
| | Training packages to be included as part of induction process for new starters. 90% compliance with training will be achieved. An audit of training will show that EHCPs are successful in effecting the outcome for the child | 3. Commitment from PCFT/PAHT system leaders to deliver on the training packages and for this to be incorporated into CPD's | 3m | EHCP T&F group | Commitment given from all senior leaders, to be kept updated once packages identified | |
| 7.4 Develop standards for EHCPs which all practitioners work to including specialist teams in social care | Audit completed with a robust plan for next steps | 1. identify resource and complete audit of circa 1600 EHCP currently in the system, to identify numbers that will require health and/or social care input | Completed | EHCP T&F group | Audit of 49% plan has been completed. Report prepared by SM. Learning identified. Remedial action plan written. Audit report in action log for the EHCP T&F group | |
| | 100% of CYP will have plans that | 2. Identify actions following the audit to ensure EHCPs are reviewed and updated | Completed | EHCP T&F group | A process for dip sample audits is currently being developed. | |

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| Teams i.e. social care safeguarding; specialist health visitors, special school nursing services, children's nursing team, and quality assure the practices with the production of EHCPs | 100% of CYP will have plans that have the required standards | 3. Standards & Principles to be developed to benchmark EHCP against required standards | 3m | EHCP T&F group | Interim officer in post with experience of improvement in SEND | |
| | Quality assurance tool developed | 4. Develop a quality assurance tool and a process in order to sample audits to ensure compliance going forwards both internally and through PCFT/PAHT | Completed | EHCP panel | Audit tool template developed, ongoing conversations around the principles and standards for these to be applied to | |
| | By end August appropriate quality assurance will ensure EHC plans will be improved to the required standard ensuring that the plans effective the outcomes for the child | 5. Identify a Bury representative to attend the North West Health of SEND meetings | Completed | SEND Steering group | Kay France or Petra Hayes-Bowers to attend | |
| | | 6. Review current CCG QA resource to determine if additional capacity is required | Completed | C.Jackson | Identified | |
| 7.5. Consider technology to support | Supporting digital tools identified | 1. Scope out digital tools of EHCP management software | 3m | EHCP T&F group | LA module identified | |
| 7.6 Scope out best practice nationally and regionally for learning | By the end of September best practice will be implemented so that all new EHC plans represent the needs of the CYP and the plans effective the outcomes for the child | 1. Meet with other areas such as Salford, St Helens and others and consider applications for Bury | 3m | EHCP T&F group | LA SEN team have arranged meetings with Bolton, Rochdale and other areas to share best practice | |