

RISKS – It is the Employer’s responsibility to instruct all newspaper delivery children in calm, but clear way, on the following risks, which they could encounter whilst carrying out their deliveries. We recommend that these assessments are carried out periodically, especially if rounds change or any significant hazard arises. A copy of this Risk Assessment must be sent to the child’s parent/carer and a copy kept in your files. Failure to do so may lead to the withdrawal of the Employment Licence.

| | RISK FACTORS | YES (tick) |
|----|--|-----------------------|
| 1 | Never enter houses or other property, no matter how long you have known the person for, or, however trustworthy they appear (paedophiles will ‘groom’ children for a long time). | |
| 2 | Never go close to a strange car and never get into a car, no matter how friendly the person is. | |
| 3 | Never accept abusive language and report any such instances to your employer. | |
| 4 | Never take shortcuts through unlit or isolated areas e.g. rough ground, alleyways etc. | |
| 5 | Never collect or accept money from customers or carry large amounts of money. | |
| 6 | Never approach animals and report difficult or dangerous animals to your employer. | |
| 7 | Never wear portable audio accessories, for example, Ipod; or use skates. | |
| 8 | Never use a bike that has no lights (front & back) or is unfit for use. Regularly have your bike checked for safety. | |
| 9 | Always report <u>any</u> bullying to your employer or parent/carer. | |
| 10 | Always carry a torch and a whistle. | |
| 11 | Always wear bright clothing e.g. fluorescent strips on clothing and bags. | |
| 12 | Always be vigilant when using busy roads and use crossings wherever possible. | |

EMPLOYER NAME & ADDRESS:

DATE OF RISK ASSESSMENT:

CARRIED OUT BY (print name):

SIGNATURE:

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**EDUCATION WELFARE TEAM
CHILD EMPLOYMENT
RISK ASSESSMENT - NEWSAGENTS**



List Round numbers and details of children included in this Risk Assessment.

| | | | |
|----------------------|------------------|------------------------------|--|
| AREA: | | ROUND N^o | |
| CHILD'S NAME: | | CHILD'S DOB: | |
| SCHOOL: | | LICENCE N^o | |
| HAZARD: | CONTROLS: | | |

List any significant hazards and their controls, specific to this particular round, above.

| | | | |
|----------------------|------------------|------------------------------|--|
| AREA: | | ROUND N^o | |
| CHILD'S NAME: | | CHILD'S DOB: | |
| SCHOOL: | | LICENCE N^o | |
| HAZARD: | CONTROLS: | | |

List any significant hazards and their controls, specific to this particular round, above.

| | | | |
|----------------------|------------------|------------------------------|--|
| AREA: | | ROUND N^o | |
| CHILD'S NAME: | | CHILD'S DOB: | |
| SCHOOL: | | LICENCE N^o | |
| HAZARD: | CONTROLS: | | |

List any significant hazards and their controls, specific to this particular round, above.

| | | | |
|----------------------|------------------|------------------------------|--|
| AREA: | | ROUND N^o | |
| CHILD'S NAME: | | CHILD'S DOB: | |
| SCHOOL: | | LICENCE N^o | |
| HAZARD: | CONTROLS: | | |

List any significant hazards and their controls, specific to this particular round, above.