

INDEPENDENT EDUCATION APPEALS PANEL  
APPEAL FOR A YEAR 7 SECONDARY SCHOOL PLACE

## GUIDANCE NOTES

1. PLEASE COMPLETE THIS FORM USING BLOCK CAPITALS
2. PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD AND FOR EACH SCHOOL
3. WHEN COMPLETED SEND THIS FORM TO : -  
Admissions Team, Children, Young People and Culture, 3 Knowsley Place, Duke Street, Bury, BL9 0EJ OR You can appeal online at [www.bury.gov.uk](http://www.bury.gov.uk)

## NAME OF SCHOOL REQUESTED

## FULL NAME OF PUPIL

Forename(s)

Surname

## DATE OF BIRTH

D\_\_\_\_\_M\_\_\_\_\_Y\_\_\_\_\_

MALE FEMALE 

## CURRENT PRIMARY SCHOOL

Has your child a Statement of Special Educational Needs? YES  NO 

If so, you must contact the Special Needs Section of your home authority. You cannot use this appeals form.

Is your child a Looked After Child (sometimes known as "In Care") Yes  NO 

If so, which is the child's home authority?

Do you need an interpreter at the appeal hearing? YES  NO 

If yes, please indicate which language:

## CONTACT DETAILS (PLEASE USE CAPITAL LETTERS)

## NAME OF PARENT(S)/CARER(S)

## ADDRESS

postcode

## TELEPHONE NUMBER (daytime)

## SIGNATURE

## DATE

continued overleaf

## DATA PROTECTION ACT 1998

The Council maintains a Register Entry in respect of Education which includes the administration relating to pupils. Personal information provided on this form is treated in confidence and complies with the requirements of the Act.

Verification of Information – the Council may verify information you have provided on this form which could involve contacting other departments of the Council who maintain appropriate records. In instances where the information provided is different from that held by them they may use the information on this form.

