

## **Further Information about Becoming a Childminder in Bury**

This document should be read together with the **Step by Step Guide to Becoming an OfSTED Registered Childminder in Bury** and the **Requirements & Training to Becoming a Childminder in Bury** documents.

### **Whilst OfSTED process your registration application you should be:**

- Developing required policies and procedures as stated in the Early Years Foundation Stage (EYFS)
- Considering safety equipment, toys and resources
- Familiarise yourself with your local Children's Centre
- Working through The Bury 'Step by Step guide' and OfSTED guidance
- Enquiring about Public Liability Insurance (this must be purchased before you start to mind any children)
- Up-skilling your knowledge of the Early Years Foundation Stage (EYFS) using the 4 documents downloaded at the beginning of the process (see *Step by Step Guide to Becoming an OfSTED Registered Childminder in Bury* document).
- Refer to the OfSTED Registration handbook '[Become a Registered Early Years or Childcare Provider in England](#)'

### **During your OfSTED registration visit:**

- The inspector will need to see how you intend to meet the EYFS safeguarding and welfare and the learning and development requirements
- You will need to show the inspector that you have sufficient knowledge to care for children and help them to learn by following the requirements set out in the EYFS. OfSTED will refuse registration at this stage if you cannot demonstrate how you will meet the requirements
- You will need to demonstrate that you meet all the requirements of the Early Years and Childcare Registers.
- Please note that a typical registration visit is around 3-4 hours but can be as long as 6 hours.

### **Please note:**

The Data Protection Act requires all businesses to register with the Information Commissioner's Office unless exempt. If you are processing personal information electronically for the provision of childcare - including taking photographs of the children in your care using a digital camera/Mobile Phone/Tablet - then you must register. Further information can be found on the ICO website (see the useful websites section). You must also be aware of the new guidelines under the General Data Protection Regulation (GDPR).

If you are planning on cooking food or preparing snacks on your premises for the children in your care you must provide OfSTED with details of how you plan to provide food as part of your service and make yourself familiar with new allergen legislation – see [www.food.gov.uk](http://www.food.gov.uk).

## Useful Websites

OfSTED Online Briefing Presentation	<a href="#">Gov.uk - Becoming a Childminder</a>
OfSTED online application form for registration	<a href="#">Register as a childminder or childcare provider (England)</a>
OfSTED	<a href="http://www.ofsted.gov.uk">www.ofsted.gov.uk</a>
Bury Environmental Services	<a href="#">Food Registration form</a>
Safer food, better business for childminders	<a href="#">Food Standards Agency</a>
Information Commissioner's Office (ICO)	<a href="http://www.ico.org.uk">www.ico.org.uk</a>
Blue Orchid	<a href="http://www.theblueorchid.co.uk">www.theblueorchid.co.uk</a>
Bury Childcare Sufficiency Assessment Report	<a href="#">Childcare Sufficiency Report</a>
Bury Family Information Service	<a href="http://www.bury.gov.uk/fis">www.bury.gov.uk/fis</a>
The Bury Directory	<a href="http://www.theburydirectory.co.uk">www.theburydirectory.co.uk</a>
Business Solutions	<a href="http://www.bcsolutions.co.uk">www.bcsolutions.co.uk</a>
Disclosure & Barring Service	<a href="#">OfSTED DBS application</a>
Family and Childcare Trust	<a href="#">Family &amp; Childcare Trust</a>
Department for Education	<a href="http://www.education.gov.uk">www.education.gov.uk</a>
Morton Michel (Insurance)	<a href="http://www.mortonmichel.com">www.mortonmichel.com</a>
Planning Department	<a href="http://www.bury.gov.uk/planning">www.bury.gov.uk/planning</a>
Play England	<a href="http://www.playengland.org.uk">www.playengland.org.uk</a>
HM Revenue & Customs	<a href="http://www.hmrc.gov.uk">www.hmrc.gov.uk</a>
PACEY	<a href="http://www.pacey.org.uk">www.pacey.org.uk</a>